

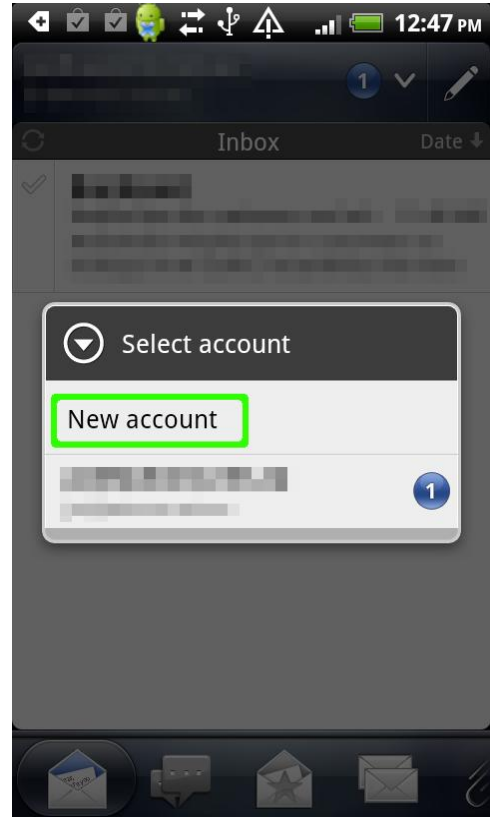
HostAway Mail Setup on Android Phones

By Peter C

(1) The mail app is preinstalled on all Android phones. From your Home screen, Tap into your Mail app.



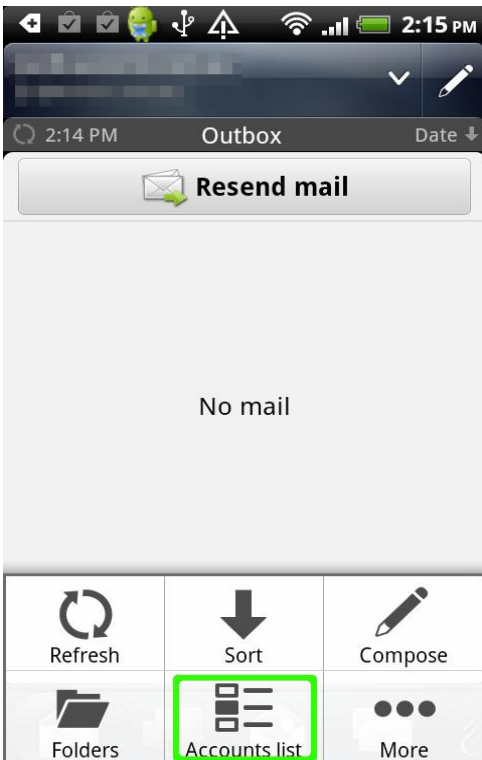
(3) Tap “New Account”.



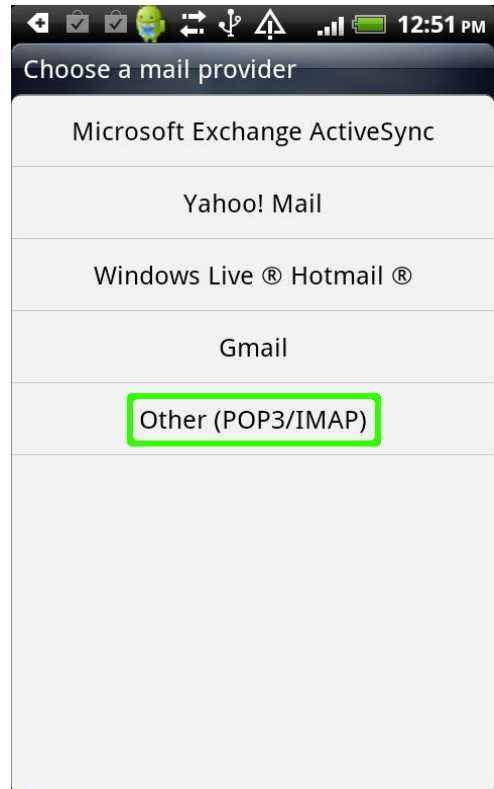
(2) Tap the “Settings” button (three horizontal lines).



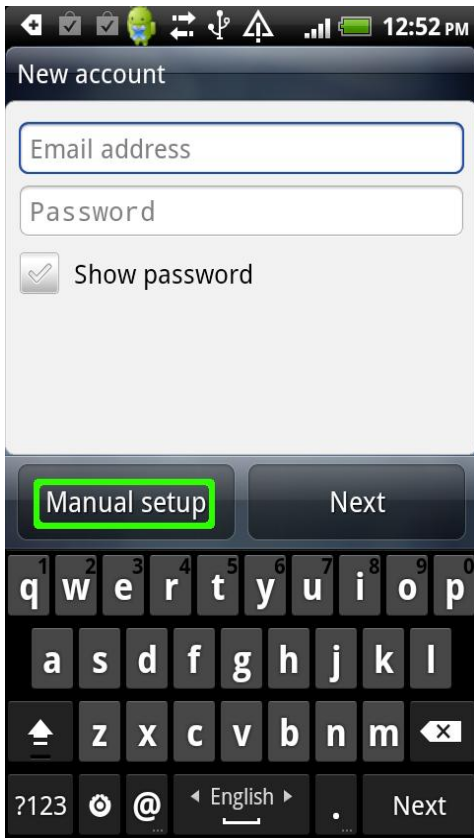
Then select “Accounts List” from the options.



(4) Tap “Other”.



(5) Tap “Manual Setup”.

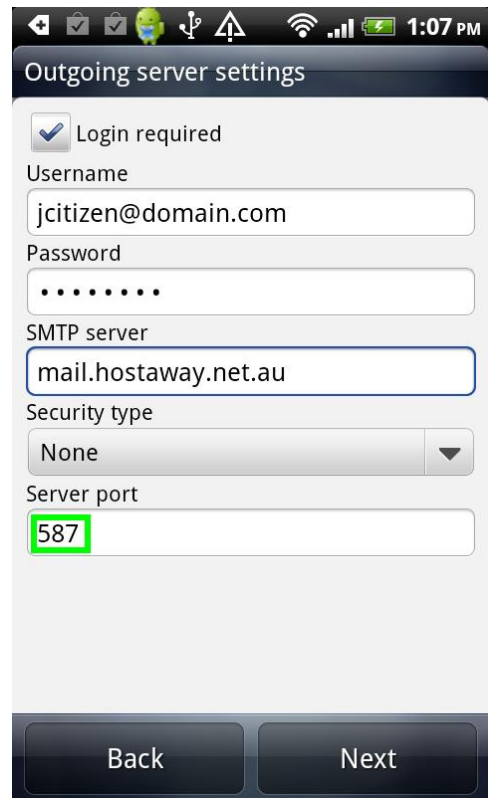


(6) In the following, use your own email address for both the Username and Password. Select “IMAP” not “POP”.

Always use “mail.hostaway.net.au” for the IMAP server, as this is the hostname that will appear on the SSL security certificates from our server, and they need to match.

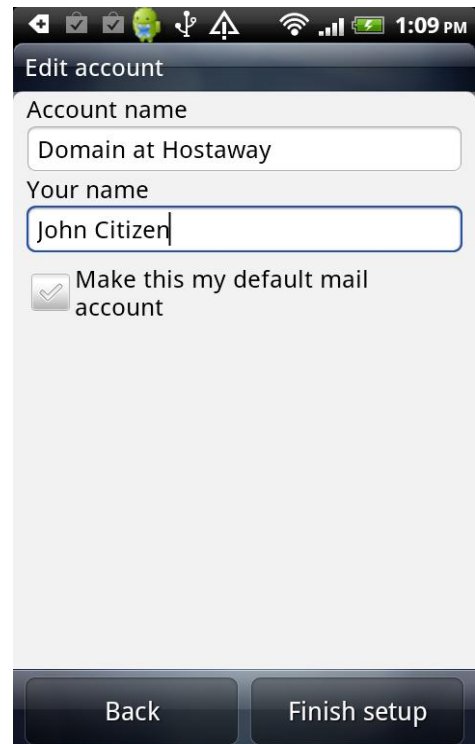


(7) The Username, Password and SMTP Server use the same information as in the previous screen. The only thing you ought to change here is the Server Port. Using Port 587 instead of 25 improves performance.



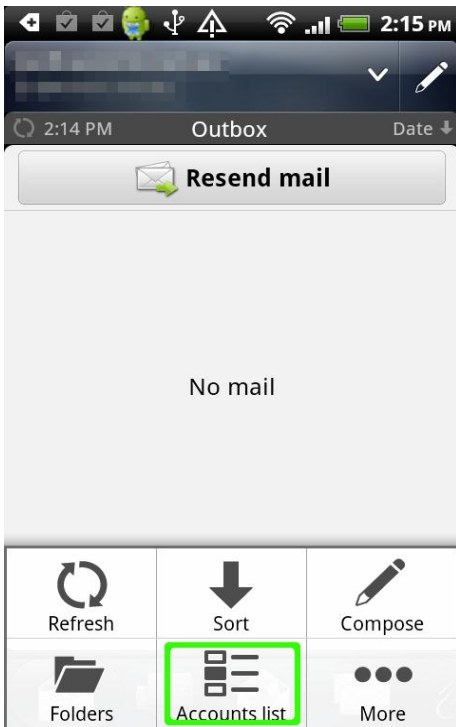
(8) Account Name controls what text Android displays this account as in its menus. Choose something meaningful to you like “Work” or “Personal Account”.

Your Name is the name that will appear in your outgoing email. You should use your real name here, such as “Bob Smith” or “Jane Jones”.



(9) That's it. All done.

If you have multiple accounts, you can flip between them easily by using the Accounts List chooser you were using in Step #2.

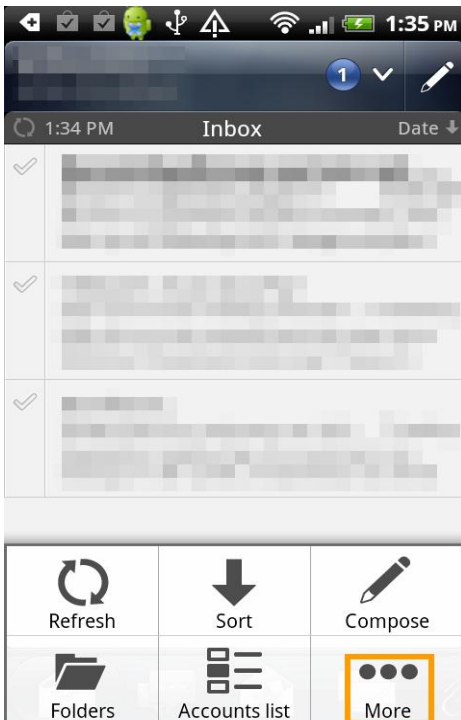


If you have IMAP folders, they're accessible by choosing the button just to the left of the Accounts List button from Step #2.

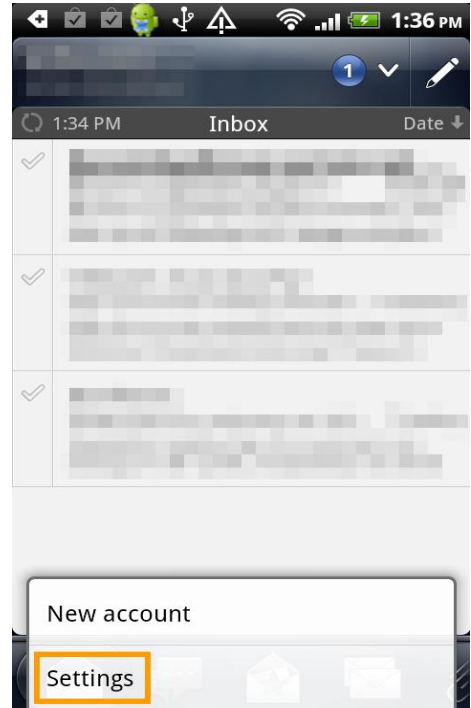
Any further problems, please call HostAway Support on: (08) 9249-3646.

Need to Re-Edit Your Mail Setup?

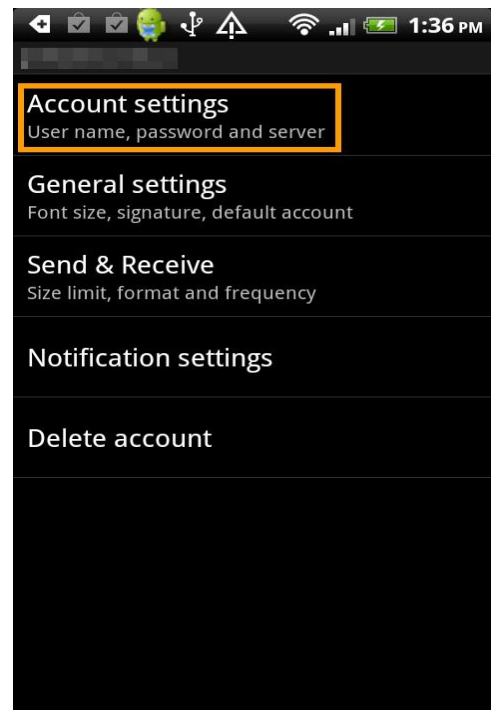
(1) From the account you want to edit, tap the Settings button, then select "More".



(2) Select "Settings".



(3) Select "Account Settings"



(4) Tap "Next" to get past the screen with your Account Name.

(5) You'll recognise this screen as the Incoming Server settings screen from Step 6 when you first setup the account. Proceed from there as if you were setting up the account for the first time.